

No. DFSS/04(05)/2019 3409  
Directorate of Forensic Science Services  
Ministry of Home Affairs  
Government of India

Block No. 9, 8<sup>th</sup> Floor,  
CGO Complex, Lodhi Road,  
New Delhi-110003  
Dated : .10.2019

06 NOV 2019

To

The Director,  
CFSL,  
Chandigarh/Kolkata/Hyderabad.

The Coordinator,  
CFSL,  
Pune/Guwahati/Bhopal.

Sub: Draft Recruitment Rules for the 01 post of Assistant Director (Administration) in DFSS for comments-reg.

Sir,

The draft Recruitment Rules (RRs) in respect of post of Assistant Director (Administration) in DFSS cadre have been uploaded on the official website of Directorate of Forensic Science Services in the link "Notification/Comments Invited". You are therefore requested to visit the link and widely circulate the RR among the stakeholders for obtaining the comments within stipulated period of 30 days. The comments received may please be forwarded to DFSS, Hqrs, New Delhi for further necessary action.

2. In case no comments are received from the stakeholders a NIL report may please be submitted to this directorate.
3. This issues with the approval of CFS, DFSS.

Yours faithfully

(Dr. Sayeed Ahmed)  
Senior Scientific Officer Gr. I(FS)

Copy for necessary action to:

✓ Web Portal desk of DFSS, New Delhi with the request to upload the draft RRs on the official website of DFSS.

(Dr. Sayeed Ahmed)  
Senior Scientific Officer Gr. I(FS)

[ TO BE PUBLISHED IN GAZETTE OF INDIA PART-II, SECTION 3, SUB-SECTION (i) ]

Government of India  
Ministry of Home Affairs  
Directorate of Forensic Science Services

New Delhi, the \_\_\_\_\_ 2019

**NOTIFICATION**

G.S.R. ....- In exercise of powers conferred by provision to article 309 of the Constitution, the President hereby makes the following Rules regulating the methods of recruitment to the post of Assistant Director (Administration), Group 'A' post, in the Ministry of Home Affairs, Directorate of Forensic Science Services, namely :-

**1. Short title and commencement.-**

- (i) These rules may be called the Ministry of Home Affairs, Directorate of Forensic Science Services, Assistant Director (Administration), Group 'A' post, Recruitment Rules, 2019.
- (ii) They shall come into force on the date of their publication in the Official Gazette.

**2. Number, classification and Level in the Pay Matrix:-**

The number of the posts, their classification and Level in the Pay Matrix- attached thereto shall be as specified in columns 2 to 4 of the said schedule.

**3. Method of recruitment, age limit, qualification etc:-**

The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the aforesaid schedule.

**4. Disqualification:-** No person –

- (i) who has entered into or contracted a marriage with a person having a spouse living, or
- (ii) who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the said posts.

Provided that the Central Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage and that there are other grounds for so doing, exempt any person from the operation of these rules.

**5. Power to relax:-**

Where the Central Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing and in consultation with the Union Public Service Commission relax any of the provisions of these rules with respect to any class or category of persons.

**6. Saving:-**

Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for the Scheduled Castes, the Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in this regard.

### Schedule

Name of post	Number of post	Classification	Level in the Pay Matrix	Whether selection post or non-selection post
1 Assistant Director (Administration)	2 01*(2019) Subject to variation dependent on workload	3 General Central Service Group 'A', Gazetted, Ministerial.	4 Level 11	5 Selection
6 Not applicable	7 Not applicable	8 Not applicable	9 2 years	10 100 % by promotion failing which by Deputation.

Age limit for direct recruits	Educational and other qualifications required for direct recruits.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotees	Period of probation, if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/absorption and percentage of the posts to be filled by various methods.
6 Not applicable	7 Not applicable	8 Not applicable	9 2 years	10 100 % by promotion failing which by Deputation.



<p>In case of recruitment by promotion/deputation/absorption grades from which promotion/deputation/absorption to be made.</p>	<p>If a Departmental Promotion Committee exists, what is its composition.</p>	<p>Circumstances in which Union Public Commission to be consulted in making recruitment.</p>
<p>Promotion: 11</p>	<p>12</p>	<p>13</p>
<p>Administrative Officers of Directorate of Forensic Science Services in Grade Pay Rs 4600(Pre-revised) Level -7 of the Pay Matrix with Seven years' regular service in the grade and having successfully completed 2-4 weeks training in the relevant field from ISTM.</p>	<p>Group 'A' Departmental Promotion Committee (for promotion): 1. Chairman / Member, Union Public Service Commission – Chairman</p>	<p>Consultation with UPSC is necessary.</p>
<p><b>Note -1</b> Where juniors who have completed their qualifying or eligibility service are being considered for promotion, their senior shall also be considered provided they are not short of the requisite qualifying or eligibility service by more than half of such qualifying or eligibility service or 2 years, whichever is less and have successfully completed their probation period for promotion to the next higher grade along with their juniors who have already completed such qualifying or eligibility service.</p>	<p>2. Director-Cum-Chief Forensic Scientist- Member. 3. Director/Deputy Secretary, Ministry of Home Affairs- Member Group 'A' Departmental Confirmation Committee (for considering confirmation): 1. Director-Cum-Chief Forensic Scientist – Chairman;</p>	
<p>Deputation: Officers in Central Government/ State government or</p>	<p>2. Director, Central Forensic Science Laboratories, Directorate of Forensic Science Services –</p>	

Union Territories

- c) (i) Holding analogous post on a regular basis in their parent department; or  
(ii) with 7 years' regular service in posts in Level 7 of the Pay Matrix;  
(iii) with 6 years' regular service in posts in Level 8 of the Pay Matrix.  
(b) Possessing the essential qualifications prescribed as under:-

- (iii) Graduate degree in any discipline from a recognised university.  
(iv) Having experience of establishment , Administration and Accounts matters..

Note 1.- Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organization/ department of the Central/State Government shall ordinarily not to exceed 4 years.

The maximum age limit for appointment by deputation (including short term contract) shall be, not exceeding 56 years, as on the closing date of receipts of applications).

Member;

3. Director / Deputy Secretary,  
Ministry of Home Affairs- Member.

<p>Note 2.- The departmental officers in the feeder category who are in the direct line of promotion shall not be eligible for consideration for appointment on deputation. Similarly, deputationists shall not be eligible for consideration for appointment by promotion.</p>		
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(Under Secretary to the Government of India)

The Manager  
Government of India Press  
Mayapuri, Delhi.