

No. DFSS/2/35/2023/2097
Government of India
Ministry of Home Affairs
Directorate of Forensic Science Services

Block No.9, 8th Floor,
CGO Complex, Lodhi Road,
New Delhi – 110 003.

Dated: July, , 2023.

01 AUG 2023

To

The Assistant Director (Advertisement),
Employment News,
7th Floor, Sookhna Bhawan,
Lodhi Road, New Delhi - 110003.

Sub.: Publication of advertisement in the Employment News – reg.

Sir,

Enclosed please find herewith a copy of circular, regarding filling up of the post of **Senior Accountant (Group 'B', Non - Gazetted, Ministerial) on deputation basis at CFSL Kamrup (Assam)** under the Directorate of Forensic Science Services for publication in the Employment News.

2. It is requested that the said circular may please be published on priority basis in the earliest issue of 'Employment News' under intimation to this Directorate. The bill in respect of this job may be sent to this Directorate for arranging the payment, please.


Yours faithfully,

Encl.: As above.

(Yoginder Kumar)
Assistant Director (Adm.)

Copy to

1. The Director, CFSL, Kamrup (Assam) for information, please.
2. Website Desk, DFSS, New Delhi along with the detailed Circular with a request to upload the same on DFSS Website.


(Yoginder Kumar)
Assistant Director (Adm.)

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Dated: July. . . , 2023.

OFFICE MEMORANDUM

01 AUG 2023
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Sub.: Filling up of one post of Senior Accountant (Group 'B' Non - Gazetted, Ministerial) in Level – 07 of Pay Matrix (Rs.44,900 – 1,42,400/-) at CFSL Kamrup (Assam) under the Directorate of Forensic Science Services cadre on deputation / absorption basis.

The undersigned is directed to state that one post of Senior Accountant (Group 'B' Non - Gazetted, Ministerial) in Level – 07 of Pay Matrix (Rs.44,900 – 1,42,400/-) is proposed to be filled up at CFSL Kamrup (Assam) under the Directorate of Forensic Science Services on deputation basis.

2. The eligibility conditions, experience and job requirements for the post are shown in Annexure – I enclosed. The maximum age limit for appointment on deputation shall be not exceeding 56 years as on the closing date for receipt of applications.
3. The pay of officials, selected for appointment on deputation, and various other conditions will be governed in accordance with the orders/ instructions issued in this regard from time to time by the Government of India.
4. The applications in the prescribed proforma in Annexure – II enclosed, in respect of suitable, eligible and willing officials, who can be relieved immediately, if selected, may please be sent, along with up-to-date ACRs / APARs of last five years, photocopies duly attested by an officer not below the rank of Under Secretary to Govt. of India, and as also the certificate endorsed at Annexure – II duly signed by the Competent Authority. The duly completed applications must reach at the following address within a period of two months from the date of issue of this Circular:

The Director – cum – Chief Forensic Scientist,
Directorate of Forensic Science Services,
Block No. – 9, Floor – 8,
CGO Complex, Lodhi Road, New Delhi – 110 003.
5. The candidates who apply for the post will not be allowed to withdraw their candidature subsequently.
6. Applications received after the last date or without the required documents will not be entertained.

Yours faithfully,



(Yoginder Kumar)
Assistant Director (Adm.)

ANNEXURE – I

1. **Name of the Post:** Senior Accountant.
2. **Number of posts & place of posting:** 01 post at Central Forensic Science Laboratory, Kamrup (Assam)
3. **Method of Recruitment:** By deputation
4. **Scale of Pay :** Level – 07 of Pay Matrix (Rs.44,900 – 1,42,400/-).
5. **Eligibility :**
 - a) Officers under the Central Govt. or State Govt. or Union Territories:
 - i) holding analogous post on regular basis in the parent cadre or department; or
 - ii) With five years regular service in the posts in Level – 06 of pay matrix (Rs.35,400 – 1,12,400/-); or
 - b) Possessing any one of the following qualifications:
 - i) Pass in the Subordinate Audit / Accounts Service Exam. or equivalent examination conducted by any one of the organized accounts departments of the Central Government.
 - ii) Successful completion of training in the Cash and Accounts work in the Institute of Secretariat Training and Management or equivalent training course and a minimum of 03 years' experience in Cash, Accounts and Budget work.
6. **Period of deputation:** The period of deputation including the period of deputation in another ex – cadre post held immediately preceding this appointment in the same or some other organization or department of the Central Govt. shall ordinarily not exceed three years.

ANNEXURE – II

Application for appointment to the post of Senior Accountant (Group 'B' Non - Gazetted, Ministerial) in Level – 7 of Pay Matrix on deputation basis under the Directorate of Forensic Science Services, New Delhi.

1. Name & Address :
(in Block Letters)
2. Date of Birth :
3. Date of retirement under Central/
State Govt. Rules. :
4. Educational Qualification possessed :
(including the training courses required)
5. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your signatures, if the space below is insufficient:

S. No.	Office/Org./Deptt	Post held	from	to	Scale of Pay & present basic Pay	Nature of duties

6. Nature of present employment :
i.e. ad hoc or temporary or permanent or on deputation.
 7. Name & complete address of present Office / organization :
 8. In case present employment is held on deputation / contract basis, please state:
 - a) The date of initial appointment :
 - b) Period of appointment on deputation / contract :
 - c) Name of the parent office / organization :
to which you belong, along with complete address.
 9. Additional details about present employment:
Please state whether working under:
Central Government / State Government / Union Territory.
 10. Are you in revised scale of pay? If yes, :
give the date from which the revision took place and also indicate the pre – revised scale.
 11. (i) Whether the present pay scale is acquired under MACP Scheme? :
(ii) If yes, please mention the regular pay scale of the present post held :
 12. Total emoluments per month now drawn:
 13. Additional information, if any, which you would like to mention in support of your suitability for the post. Enclose a separate sheet, if the space is insufficient.
 14. Category to which belong to.
 15. Choice of location for which applying:
 16. Remarks.
- Date: _____ (Signature of applicant)

Certificate to be given by Head of Office of the applicant:

1. It is certified that the particulars furnished by the officer are correct.
2. It is certified that no disciplinary / vigilance case is pending or contemplated against the officer and he is clear from the vigilance angle.
3. His integrity is certified.
4. It is certified that no major or minor penalties have been imposed on the officer during the last 10 years.

(Head of Office)